

# INFORMATION BULLETIN

## WORKFORCE INVESTMENT ACT

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TO: LOCAL WORKFORCE INVESTMENT AREAS  
CHIEF ELECTED OFFICIALS  
CALIFORNIA WORKFORCE INVESTMENT BOARD STAFF  
WID STAFF

SUBJECT: LWIA ADVISORY COMMITTEE CONFERENCE CALL MINUTES—  
JULY 28, 2000

The minutes and revised agenda from the Local Workforce Investment Area (LWIA) Advisory Committee conference call on Friday, July 28, 2000 are attached for your review and information. Please ensure that the minutes are provided to the appropriate staff.

If you have any questions regarding the minutes, please contact James Scholl, at (916) 657-4610.

/S/ BILL BURKE  
Chief

Attachments

# LOCAL WORKFORCE INVESTMENT AREA ADVISORY COMMITTEE CONFERENCE CALL

Friday, July 28, 2000

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## Agenda

10:00 a.m.	Welcome/Agenda Building/Hot Topics	Bill Burke, Workforce Investment Division (WID)
10:10 a.m.	State Board Update	Kathy Kerley, State Workforce Investment Board
10:35 a.m.	800 Hotline	Nick Summerfield, Program Development & Management Division
10:45 a.m.	Eligibility Directive	Michael Evashenk, WID
10:55 a.m.	Capacity Building	Michael Evashenk, WID
11:05 a.m.	Performance Update	Liz Clingman, WID
11:20 a.m.	Eligible Training Provider List and Internet Application Update	Liz Clingman, WID
11:30 a.m.	Local Perspective on the WIA Implementation	All
11:50 a.m.	Planning the Next Quarterly Meeting	Bill Burke, WID
12:00 p.m.	Adjourn	

### **Agenda Adjustments**

.	Rapid Response	Bob Hermsmeier, WID
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## LOCAL WORKFORCE INVESTMENT AREA ADVISORY COMMITTEE CONFERENCE CALL MINUTES

Friday, July 28, 2000

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**Welcome/Agenda Building/Hot Topics**—Bill Burke, Workforce Investment Division (WID)

- Subgrant Agreements-All of the master subgrants are out to the Chief Elected Officials. There was agreement that the Local Workforce Investment Area (LWIA) Administrators would receive both an electronic and courtesy hard copy of the transmittal letter of all subgrant documents that go to the Chief Elected Officials (CEO). This would allow the Administrator to follow-up to ensure that the subgrant was processed timely by the CEO.

**State Board Update**—Megan Juring, State Workforce Investment Board

Kathy Kerley, Chief of Staff for the Workforce Investment Board and Debbie McKinny, Chief of Administration and is responsible for both the Executive and Operations Committees.

At the meeting of July 21, 2000 the Operations Committee was given updates on the following items:

- The Department of Labor (DOL) has given a category 2 approval to California's Five-Year State Plan.
- State Level Performance
- Eligible Training Provider List

State Board staff will publish an annual schedule of all State Board Meetings and State Board Committee meetings. All meetings are open. Megan Juring, of the State Board staff, indicated that she would explore sending each LWIA a full agenda package before the meeting until the agenda packages can be accessed from the web site. Megan Juring fielded a question on the status of local area representation on the State Board Committees. (Ms. Juring after the conference call noted that local boards are represented on the State Board Committees.)

**800 Hotline**—Nick Summerfield, Program Development and Management Division

California has received a \$500,000 DOL grant for participating in a national toll-free hotline for dislocated workers. The grant specifies that California will provide Datatrak, DOL's database contractor, with general information on State level services such as Unemployment Insurance and Displaced Worker Program information. Additionally, the

fifty LWIAs will receive a letter requesting the address of a designated One-Stop service center that will be included in the Datatrak database.

During August there will be meetings with the LWIAs to decide the process for updating each of the LWIA's information on the database. Also, California's marketing strategy for this hotline will be developed.

**Eligibility Directive**—Michael Evashenk, WID

There was a discussion on how to best get the local areas input on policy areas such as eligibility. The California Workforce Association (CWA) volunteered to partner with the State by coordinating the local area's input on policy issues. Additionally, the draft comment period will also allow input from the local areas.

**Capacity Building**—Michael Evashenk, WID

The WID has been coordinating with both CWA and DOL on Youth Council and Services for Youth Capacity Building efforts. There have also been discussions with the State Board Staff to take care of the needs of the entire system. The WID's Local Training Response Unit has given Workforce Investment Act forms training and anticipates developing administrative and fiscal training and additional Welfare-to-Work training in the near future. Additionally, WID is partnering with other State departments for the Cal Works Conference.

There was a discussion on the likelihood of the LWIA receiving 15 percent funding to use for their local capacity building effort. Also, a question arose as to the status of the funding for State/Local California Cooperative Occupational Information System. Megan Juring will check with the Health and Human Services Agency on the status of these items. Additionally, these topics may be discussed at the next Operations Committee meeting.

**Performance Update**—Liz Clingman, WID

During the Performance Based Accountability Committee conference call, WID provided a summary of the initial State performance goals. After LWIA input, the State put together recommended goals, which in all cases but three were substantially lower than the original goal. The goals can be found on the calwia.org/ web site. The three goals that were not lower are the Adult Entered Employment Rate, and the two Customer Satisfaction Measures. On June 28, 2000, DOL accepted these performance goals for the State of California.

The revised Supplemental Planning Guidance Directive has been sent to the LWIAs. This package includes a page that provides the first year of the LWIA's performance goals.

**Eligible Training Provider List (ETPL) and Internet Application Update**—Liz Clingman, WID

As of the date of the conference call, there were 510 providers residing on the ETPL. While there were early ETPL problems for the Job Training Automation (JTA)

standalones, these problems have been corrected. Therefore, if the local area is still having problems accessing ETPL, please alert the JTA Help Desk. No later than July 31, 2000 a notice will be sent to all JTA users on the status and location of the ETPL.

The Employment Development Department has started the process with the Department of Information Technology to put the ETPL on the Internet.

#### **Local Perspective on the WIA Implementation**—All

According to Ray Worden, City of Long Beach, DOL reported that the administrative costs definition for WIA will be amended to agree with the administration cost definition for the Welfare-to-Work Program.

#### **Planning the Next Quarterly Meeting**—Bill Burke, WID

The September 8<sup>th</sup>, LWIA Quarterly Meeting has been postponed until the middle of October. The tentative date is October 20<sup>th</sup> and it will be coordinated with the California Workforce Association. At the September LWIA Advisory Committee conference call, the advisory members will discuss the agenda items.

#### **Agenda Adjustments**

#### **Rapid Response**—Bob Hermsmeier, WID

The LWIAs have received Rapid Response funding based on half the amount of their 1999-2000 Rapid Response Funding. The procedures under which the LWIAs can apply for additional Rapid Response funding are being prepared and should be out in August.